








2020 - 2021 Record of Emergency Drills SIGMA ACADEMY for LEADERSHIP & EARLY MIDDLE COLLEGE

Fire Drills (5 total – 3 before Dec. 1 with reasonable interval between each drill)

Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
1. 09.09.20	11:30 am	5 minutes	Parents and students were present (planned)	
2. 10.09.20	1:10 pm	4:31	Students were remote/Staff present-Planned	
3. 11.11.20	9:30 am	4:52	Students were remote/Staff present-Planned	
4. 01.12.21	2:10 pm	3:34	Students were remote/Staff present-Planned	
5. 03.08.21	10:30 am	3:27	Students were remote/Staff present-Planned	

Tornado Drills (2 total – 1 must be in March)

Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
1. 10.16.20	11:45 am	2:45	Students were remote/Staff present-Planned	
2. 03.04.21	1:15 pm	2:45	Students were remote/Staff present-Planned	

Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

Date	Time of Drill	Time to Shelter	Standard/Transition/Other	Conducted with (Name, Title, Organization)	Director or Designee Signature
1. 11.19.20	11:30 am	2:45	Students were remote/Staff present- Planned	CWA Local 4100	
2. 01.13.20	1:30 pm	2:45	Students were remote/Staff present- Planned	CWA Local 4100	
3. 02.11.20	11:45 am	2:45	Students were present- Planned	Cleary DIS Campus	