



<https://www.sigmalaeemc.org>

BOARD OF DIRECTORS REGULAR BOARD MEETING APPROVED MINUTES

August 4, 2022

Meeting began at 6:00 pm

Zoom Meeting link:

<https://us02web.zoom.us/j/81714605396?pwd=TKlGZVZJdmZjNDZiK01OR285L2NOZz09>

OATH OF OFFICE

President Ms. Tia Coles communicated the Oath of Office, and it was accepted.

CALL TO ORDER

President Glover called the meeting to order at 6:02 am.

ROLL CALL:

- X Mr. Loren Glover, President
- Mr. John Carter, Parliamentarian
- X Dr. Trudy Hale, Vice President
- X Ms. Tia Cole, Treasurer
- X Dr. Ime Ekpenyong, Secretary

Quorum was confirmed.

The following individuals attended the meeting:

Dr. Reginald Kirkland, School Superintendent

Mr. George Pitchford, Board Attorney, The Allen Law Group

Mr. Charles Moore, C.L. Moore & Associates

Ms. LaShone Bedford, Board Transcriptionist, LB Consulting and Management, LLC

APPROVAL OF AGENDA

President Glover motioned to approve the Regular Meeting Agenda for August 4, 2022.

Supported by: Treasurer Cole

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Cole - Aye

Ekpenyong - Aye

APPROVAL OF PROPOSED REGULAR MEETING MINUTES

President Glover motioned to approve the Regular Meeting Minutes for July 9, 2022.

Supported by: Vice President Hale

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Cole - Aye

Ekpenyong - Aye





APPROVAL OF ANNUAL ORGANIZATIONAL MEETING MINUTES

President Glover motioned to approve the [Annual Organizational Meeting Minutes for July 9, 2022](#).

Supported by: Vice President Hale

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Cole - Aye

Ekpenyong - Aye

CALL TO PUBLIC

No public comments

CORRESPONDENCE

No correspondence was communicated.

COMBINED SUPERINTENDENT & SCHOOL LEADER'S REPORT

Dr. Kirkland presented information on the following:

- Summer school ended for K5 and high school ends August 24, 2022.
- Will have staff pre-service on Aug. 22nd at Northwest WCCCD campus.
- Student recruitment stalled for a moment due to the inability to find companies to campaign on behalf of the school. Accordingly, a bulk mailing process will be used to send 5,000 postcards to residents; QR code can be utilized to access applications.
 - A 90-day social media campaign will be implemented via Goggle, Facebook, YouTube, and Instagram.
 - 5,000 flyers/circulars will be distributed door-to-door to residents.
 - An incentive program will be discussed that will offer students \$100 for being in attendance on count day.
- Currently interviewing candidates for teachers.
- Dr. Kirkland will be at the Ribs and R&B festival on August 14, 2022 to share information about the school.
- Meetings have been held to discuss fundraising efforts beyond the normal supporters.

President Glover motioned to approve the Combined Superintendent & School Leader's Report.

Supported by: Treasurer Cole

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Cole - Aye

Ekpenyong - Aye





FINANCIAL REPORT

Mr. Moore communicated the following:

- Still presently having issues with obtaining the unique identifier number for Sigma. The information sent was not on the appropriate document.
- Engaged Linda Lee Tarver to discuss fund raising the school via philanthropists totaling \$255,000.
-

President Glover motioned to accept the financial report as presented.

Supported by: Cole

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Cole - Aye

Ekpenyong - Aye

NEW BUSINESS

RESOLUTION TO BORROW BRIDGE LOAN

Mr. Moore discussed needing resolution for the approved Bridge Loan totaling \$165,000 via First Independence Bank.

President Glover motioned to accept the authorize issuance of note in anticipation of State School Aid.

Supported by: Treasurer Cole

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Cole - Aye

Ekpenyong - Aye

OLD BUSINESS

SVSU REPORT

PUBLIC COMMENTS

No Public Comments

ANNOUNCEMENTS

Dr. Kirkland reminded board members to sign the Conflict of Interest Form for submission into Epicenter.

President Glover shared a letter received in the mail via Empowering Generosity (a group that helps schools, charities, and churches) and suggested that the school should work to get on their list.

The next regularly scheduled board meeting will be held at 8:30 am on Saturday, September 24, 2022





ADJOURNMENT

President Glover motioned to adjourn the meeting.

Supported by: Treasurer Cole

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale - Aye

Cole – Aye

Ekpenyong - Aye

The meeting was adjourned at 6:41 pm

Approved by:

Mr. Loren Glover, President

Date

