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BOARD OF DIRECTORS REGULAR BOARD MEETING APPROVED MINUTES

December 10, 2022

8:30 am

Zoom Meeting link:

<https://us06web.zoom.us/j/81516802695?pwd=Rm50SE5oQVdzVHVVNHpVYmlhbVNuQT09>

CALL TO ORDER

President Glover called the meeting to order at 8:44 am

ROLL CALL:

- X Mr. Loren Glover, President
- Mr. John Carter, Parliamentarian
- X Dr. Trudy Hale, Vice President
- Ms. Tia Cole, Treasurer
- X Dr. Ime Ekpenyong, Secretary

Quorum was confirmed.

The following individuals attended the meeting:

Dr. Reginald Kirkland, School Superintendent

Mr. George Pitchford, Board Attorney, The Allen Law Group

Mr. Charles Moore, C.L. Moore & Associates

Ms. LaShone Bedford, Board Transcriptionist, LB Consulting and Management, LLC

APPROVAL OF AGENDA

President Glover motioned to approve the [Regular Meeting Agenda for December 10, 2022](#).

Supported by: Vice President Hale

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong - Aye

APPROVAL OF PROPOSED REGULAR MEETING MINUTES

President Glover motioned to approve the [Regular Meeting Minutes for October 22, 2022](#).

Supported by: Vice President Hale

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong - Aye

CALL TO PUBLIC

No call to public



CORRESPONDENCE

No correspondence

COMBINED SUPERINTENDENT & SCHOOL LEADER'S REPORT

Dr. Kirkland presented information on the following:

- Board actions requests/approvals:
 - Proposal for Abrakadoodle Program (1/2 day program)
 - Board Policy to prohibit cell phone usage during school hours
- SVSU Program Reviews took place in October and November.
 - Special Education and the general program were reviewed.
 - There were several areas in need of improvement that were identified:
 - Facility issues
 - Website transparency
 - Epicenter Compliance – LB Management & Consulting will start uploading the documents to ensure compliance beginning December 2022.
 - Areas of success:
 - Enrollment growth
 - Improved personnel
 - WCCCD partnership
 - Curriculum for math and reading
- Staffing – Hired a staff for 3rd – 5th grade and K2 program
- Transportation services aren't arriving until 4:45 pm. Accordingly, school day will be extended with two additional staff members who will work until 5:00 or 5:30 pm to tutor and coordinate after-school activities.
- "Focused Fridays" program will be implemented for interventions, enrichment mentoring, school improvement, and professional development.
- Wayne RESA mandated the school to use the common Wayne County calendar structure which conflicted with WCCCD's calendar. Thus, the school will attend field trips on December 21 – 23rd in lieu of going to WCCCD which will be closed.
- First Boys' Basketball game was held on Dec. 6th; the team won and made history.
- School instruction will be more digestible by modifying the curriculum to model the home schooling process.
- Europe Program generally targets 9th grade students; they've decided to work with all high school students.
- Audiovisual Program will be implemented to record basketball game
- Students had an opportunity to visit WCCCD to discuss skill trades and coding programs. Students wore hard hats during the event, and it was well received.
- Awarded \$15,000 mini grant from SVSU to build libraries for classrooms.
- Dr. Phyllis Noda will be leading Sigma's MICIP/school improvement program to ensure effectiveness and compliance.
- School Calendar review for 3rd Quarter.

President Glover motioned to make a "No Cell Phones in the classroom" policy consisting of collecting cell phones at the beginning of school and returning them at the end of the school day.

Supported by: Secretary Ekpenyong

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong - Aye

President Glover motioned to approve the Abrakadoodle Art Program.

Supported by: Vice President Hale

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong - Aye

President Glover motioned to accept the Combined Superintendent & School Leader’s Report as presented.

Supported by: Vice President Hale

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong – Aye

FINANCIAL REPORT

Mr. Moore communicated the following:

- Audit Report
- November 2022 Financials

President Glover motioned to accept the audit report as presented.

Supported by: Vice President Hale

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong - Aye

President Glover motioned to accept the financial report as presented.

Supported by: Vice President Hale

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale – Aye

Ekpenyong - Aye

NEW BUSINESS

Dr. Kirkland discussed the correspondence received from RESA ISD recommending an investigation of teacher certification credentials. Unsure of the reason, but the school is not concerned.

OLD BUSINESS

No Old Business

PUBLIC COMMENTS

No Public Comments

ANNOUNCEMENTS

- Dr. Kirkland shared that during the re-authorization meeting, Mr. Lewis congratulated him on Sigma's increase in student numbers, which will augment the school's resources in the future.
- Vice President Hale communicated her completion of the Title IX Investigator Training.
- President Glover communicated the next Regular Board meeting will be scheduled for January 28, 2023 at 8:30 am.

ADJOURNMENT

President Glover motioned to adjourn the meeting.

Supported by: Vice President Hale

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Glover – Aye

Hale - Aye

Ekpenyong - Aye

The meeting was adjourned at 10:10 am

Approved:



Mr. Loren Glover, Board President

1/28/2023
01/28/23